

# **HEALDSBURG CITY COUNCIL REGULAR MEETING MINUTES**

**April 16, 2012  
Healdsburg City Hall Council Chambers  
401 Grove Street, Healdsburg**

Present: Councilmembers: Babb, Chambers, Jones, Wood, and Mayor Plass

Absent: Councilmembers: None

## **CALL TO ORDER**

Mayor Plass called to order the regular meeting of the City Council of the City of Healdsburg at [6:00:16 PM](#).

## **APPROVAL OF AGENDA**

The order of the agenda was changed to consider New Business Item 8A after Item D under Announcements and Presentations.

On a motion by Councilmember Wood, seconded by Councilmember Jones, approved the April 16, 2012 City Council meeting agenda as revised above. The motion carried on a voice vote. (Ayes 5, Noes 0, Absent – None)

## **APPROVAL OF MINUTES**

On a motion by Councilmember Chambers, seconded by Councilmember Wood, approved the April 2, 2012 regular meeting minutes as submitted. The motion carried on a voice vote. (Ayes 5, Noes 0, Absent – None)

## **MARIE SPARKS MEMORIAL VOLUNTEER AWARD**

Recreation Manager Drown gave background information on the Marie Sparks Memorial Volunteer Award noting that this year two awards would be presented. Ms. Drown recognized the former recipients of the award in attendance at the meeting.

Ms. Dorothy Studer introduced Mary Lou Eddinger, the 2011 recipient of the Marie Sparks Memorial Volunteer Award and elaborated on her contributions to the community.

Mr. Ray Holley introduced Richard Bugarske, the 2011 recipient of the Marie Sparks Memorial Volunteer Award, and gave highlights of his volunteer activities and contributions to the community.

Mayor Plass presented plaques of appreciation to Mr. Bugarske and Ms. Eddinger.

### **PROCLAMATION – NATIONAL CRIME VICTIMS’ RIGHTS WEEK**

Mayor Plass, with Council concurrence, issued a proclamation declaring April 22-28, 2012 as National Crime Victims’ Rights Week in the City of Healdsburg and presented the proclamation to Deputy District Attorney, Izaak Schwaiger.

Deputy District Attorney Schwaiger thanked Council for the proclamation and invited everyone to participate in the activities planned by the County to recognize crime victims’ rights.

### **PROCLAMATION – CHILDREN’S MEMORIAL DAY**

Mayor Plass, with Council concurrence, issued a proclamation declaring April 27, 2012 as “Children’s Memorial Day” in memory of children who have died by violence.

### **PROCLAMATION – WEEK OF THE YOUNG CHILD**

Mayor Plass, with Council concurrence, issued a proclamation declaring April 22-28, 2012 as the “Week of the Young Child” and presented the proclamation to Allison Goodwin, Site Director of the Healdsburg 4Cs Child Development Center.

Ms. Allison Goodwin thanked Council for the proclamation and stated the purpose of the proclamation is to bring attention to the importance of early childhood learning.

### **FM3 PRESENTATION 6:30:14 PM**

City Manager Pettus stated Mr. David Metz would be presenting the results of the ballot feasibility study that was conducted at the end of February 2012.

Mr. David Metz, Fairbank, Maslin, Maullin, Metz & Associates, presented the key findings from interviews conducted February 22-26, 2012, noting that:

- Voters are highly pleased with the conditions in the community, and approve of the overall City government’s performance
- Street maintenance is the one area of notable dissatisfaction
- Most evaluations of the City have remained steady since 2008
- Providing voters with more information about the costs and structure of the tax measure, as well as pro and con arguments, tends to yield increased support
- Voters are concerned about State budget takeaways and cuts and the impact on the City of Healdsburg
- Taxes, growth, parks and government waste are lower level concerns
- Three quarters of local voters approve of the Council’s performance
- Voters are ok with some budget cuts, like selling City property and reducing funding for community gardens, but a majority do not find contracting out public safety services or eliminating recreation programs acceptable

- A slim majority of voters voiced initial support for a half-cent sales tax to fund City services, however, many are uncertain. The length of the sunset clause does not impact overall levels of support
- A spending plan does not dramatically impact support and voters would prefer a sales tax that funded both streets and public safety over a measure that funded only one or the other
- Level of support increased when fiscal accountability provisions, such as requiring full public disclosure of all spending from the measure, were included
- Voters are opposed to a parcel tax to fund bridge maintenance and rehabilitation

Mr. Metz concluded that a half-cent tax appears viable for the November ballot, with the following considerations:

- Voters will need additional education about the City's rationale for placing a measure on the ballot, and the ways in which funding will be used
- Voters should be informed of the projected cost of the measure to local residents
- Either a five- or ten-year sunset appears beneficial
- The measure should include a variety of fiscal accountability provisions
- The measure ought to fund street maintenance and public safety, and ought not to be solely dedicated to one purpose or another

Discussion ensued regarding the methodology used, the various findings of the survey, and Council's options in regards to placing a measure on the November ballot.

Ms. Toni Lisoni inquired if the paid parking proposal was part of survey.

City Manager Pettus stated it was not included; however, a community town hall meeting is scheduled for May 10, 2012 to discuss the parking proposal.

Following the discussion, it was Council's consensus to hold a work session to further discuss the findings of the survey and determine whether to place a measure on the ballot. Staff was asked to provide a schedule of the deadlines to place a measure on the November ballot.

Staff was directed to upload to the City's website the presentation and results of the poll under News in the front page

### **HEALDSBURG ANIMAL SHELTER BOARD PRESENTATION**

Mr. Bill Anderson, Healdsburg Animal Shelter Board Member, addressed Council regarding the future of the Healdsburg Animal Shelter (HAS) as well as past issues of concern. Mr. Anderson noted that although the HAS Board has challenges ahead of them dealing with the construction of the new shelter; the operations of the shelter and fulfillment of their core mission are sound.

Mr. Anderson discussed their business practices which are in line with accepted industry standards and pointed out the challenges in dealing with stray and dangerous animals. HAS has established a Working Advisory Board comprised of two veterinarians and several behavior and training experts to provide assistance in the training and the medical and operating aspects of the shelter. The HAS Board is currently working on resolving the many issues with the facility and assured the community that the Board is pursuing all legal options.

Mr. Anderson discussed the structure of the HAS Board going forward noting that two members will be added in the very near future with financial background and experience in non-profit operations.

Mr. Anderson stated that although improvements in communication and transparency are needed, Green Dog Rescue's hostile proposal to take over HAS in a public forum was outrageous and egregious and added that they never contacted HAS to offer their assistance or discuss their proposal. Mr. Anderson asked Green Dog Rescue to refrain from disparaging HAS any further.

Mr. Anderson reiterated HAS Board's commitment to informing the community about the results of their progress in rectifying the building issues and discussing the key results of the forensic financial audit now being conducted. Additionally they welcome an ongoing dialogue at the community forums and/or by contacting the Board directly.

Mr. Anderson answered questions regarding the monthly community meetings, the status of their website updates, the role of the Advisory Board, timeline to recruit new board members and hire an Executive Director, and funding needed to complete the new building.

Ms. Sandy Walheim, Healdsburg Animal Shelter Treasurer, gave an overview of their operations budget noting that the annual budget ranges from \$450,000 to \$550,000 and runs on a calendar fiscal year. Ms. Walheim discussed the revenue sources which included: animal control services, shelter services, fundraising, and administrative revenue, such as unsolicited donations, grants, and trusts. She also discussed the expenses: animal control, wages and benefits, professional fees, supplies, operational expenses, and fundraising expenses. Ms. Walheim added that although they have implemented cost saving measures such as cross training and increasing the use of volunteers, they want to increase fundraising in order to achieve long term financial stability.

Discussion ensued regarding the labor burden rate, whether the executive director's responsibility included fundraising, and the changes needed to the HAS business model in order for them to be financially sound.

Ms. Sandra Versteegh, Board Co-Chair, stated they are in the process of reviewing and creating protocols and procedures to clearly define HAS' mission and the roles of those that help them fulfill that mission. Recently they revised the Shelter bylaws, and at this time they are actively seeking new board members with financial background. Additionally, Board governance documentation has been prepared, which included: Board of Director and Officer job

descriptions, a code of conduct agreement, a code of ethics and a conflict of interest statement to assure that all board members uphold their duties and the integrity and mission of HAS. All governance documentation will be available on the new website in the coming weeks. A volunteer manual has also been created to outline the responsibilities of the shelter volunteers and the media clause that was included is in line with industry standards and will not be revoked at this time. A review will be conducted in six months to determine if changes are warranted or needed.

Ms. Versteegh discussed the euthanasia statistics and noted that animals are only euthanized to alleviate suffering of the animal or to ensure the safety of the community. It was noted that HAS is an animal control facility and adoption center and not an animal sanctuary. Every effort will be made to place animals received in suitable situations where they can grow and thrive.

Ms. Margaret Ferrick, South Fitch Mountain Road, spoke in support of the animal shelter and opined the shelter was working within its means.

Ms. Janet Stanley stated that she was one of the people that asked Council to open the lines of communication and added that before she could move forward she needed to know what went wrong and why and how things are going to be different. Ms. Stanley reiterated that she needed answers before she could move forward and without answers she was not confident that things were going to be different going forward.

Ms. Carol Noak stated the Animal Shelter made promises to meet with several people that have the historical knowledge and that she wanted to see those meetings actually happen. Ms. Noak opined that one can't move forward and make all the right choices without asking the tough questions and challenging some of the assumptions being made moving forward. Ms. Noak asked Council to encourage the Shelter to go to the people that they don't see eye to eye and get all the facts before they move forward.

Ms. Toni Lisoni thanked Council for providing the forum to get the information out and clarified for the record the statements made in the letter to the Editor were baseless. Ms. Lisoni stated that Green Dog did not want to run the Animal Shelter and they were just offering their help to make it better.

Ms. Colleen Combs, Green Dog Rescue, thanked Council for helping mediate the issue and stated that if HAS was insulted by their proposal, it was with the intent of helping the animals.

Ms. Sharon Graham spoke in favor of the Shelter and stated the Shelter is awesome and the employees and volunteers do a great job and should be supported.

Ms. Annie Hampton stated she was part of the Green Dog group and invited the community to a meeting on May 1<sup>st</sup> at 6 P.M. at the Senior Center.

Ms. Patty Ford, HAS volunteer, stated that at the Shelter, although the physical structure is old and tired, the people that care for the animals are great. For the future, some things need to change but the shelter and the people are fine.

Mr. John Lloyd opined the light needs to shine on every aspect of the problem; however, the process that has been followed has a lot to be desired. Mr. Lloyd suggested that each person before commenting on the issue should look at its own objectives and agenda and opined the current Board of Directors are headed in the right direction and need time to take care of the problems.

Mr. Darrell Roberts, HAS Vet Tech, stated, in response to the comment that the Shelter animals would be better off somewhere else, that he has 32 animals in his control and none of them are sick mentally or physically.

Mr. Francis Rodriguez stated he and his granddaughter volunteer at the Shelter and it is the best shelter he has ever seen and it has had a very positive impact in his granddaughter and everyone involved with the Shelter.

Mr. Bill Anderson stated that he agreed with some of the comments made and reiterated that the Board needed time to address the issues raised. Mr. Anderson pointed out that the Board Members are volunteers and some mistakes were made; however, the current Board is committed to dealing with the issues and being open and transparent.

Ms. Sharon Conley pointed out that the Shelter takes care of other animals and not just dogs and opined that what is going on has to do with disagreements regarding one dog.

Member from the audience stated that the dog "Cash" put the spotlight on the problems that have been going on for years at the Shelter and added that she needed answers before she could trust the Board.

Mr. Mike DeCoss pointed out that the people that had voiced their displeasure with the Shelter had problems with the Board of Directors not the staff. Mr. DeCoss opined that three of the current Board Members are responsible for all the problems and cannot allow the situation to continue. Promises of reports and meetings have not been fulfilled and reiterated the problem is not staff or the dog Cash, but the Board.

Ms. Caroline Marker, HAS volunteer, invited the public to visit and check out the Shelter and opined volunteering at the Shelter is a very positive experience.

Ms. Danny Hampton stated she was not active with the Shelter or Green Dog; however, she hoped that both organizations that care about the animals could come together and make a new and better animal shelter.

### **Council Comments**

Mayor Plass stated that the Board of Directors has expressed their commitment to improve the communication and be open and transparent and asked that the community give them a chance to address the issues.

Councilmember Chambers commented on the quality work that the Shelter staff performs and urged the people that were concerned with the welfare of the animals to do what is best for them.

Councilmember Babb asked both groups to harmonize with each other and open the lines of communication. He suggested the volunteers consider forming a “friends of the animal shelter group” to support the animal shelter.

Councilmember Jones thanked the HAS board for their presentation and everyone present that attended to hear the information provided. Councilmember Jones concurred with the comment that in order to move forward they needed to understand the past.

Councilmember Wood stated that shining the light of day on things is sometimes painful and asked people not to dwell on history too much and move forward. Mr. Wood discussed the City’s role and noted the animal control staff is top notch and should be retained. Councilmember Wood encouraged the Board to come up with attainable guidelines to reach out to volunteers and the volunteers to give the Board a chance to address the problems. Councilmember Wood reiterated the City Council and the City were a resource and always willing to help.

Mayor Plass thanked everybody for their comments and for attending the meeting.

### **CHAMBER OF COMMERCE PROPOSAL – TOURISM IMPROVEMENT DISTRICT**

Mr. Mo McElroy, Healdsburg Chamber of Commerce, presented the Chamber’s proposal to form a tourism improvement district (TID) noting that a TID is a public-private partnership and funds are spent exclusively within the district boundaries. The funds are raised through special benefit assessments and they provide essential supplemental promotions.

Ms. McElroy noted that the district would be formed under the Property and Business Improvement District Law of 1994 which requires 50% petition requirement from the lodging businesses in the district. The Healdsburg TID would provide a new sustaining source of funding in light of the elimination of RDA funding. A 2% assessment is proposed which will generate approximately \$320,000 annually in new revenue.

Mr. Mark Decker, Chamber of Commerce Board, discussed the importance of establishing this new funding mechanism to market and promote the lodging industry, and opined the benefit will spill over into the economic development. Mr. Decker noted the Chamber Board fully supports the formation of the district.

Mr. Norman Krug, Best Western Dry Creek Inn, spoke in support of the tourism improvement district noting that it would fund a sustaining marketing plan for the tourism industry. Without the proposed district, Healdsburg's hotels will not be able to compete for the tourism dollars with other cities that already have those districts in place.

Ms. Lucy Lewand spoke in support of the TID and noted that district would allow them to build on what it is already in place through the lodging coalition. Ms. Lewand stated that they need to be competitive and asked Council to support them in forming the district.

Mr. Daniel Padilla, Bella Luna Inn, stated they were a small business owner and by having the assessment would allow them to be competitive. Mr. Padilla asked Council to support them and form the district.

Ms. McElroy discussed the time line to adopt the TID with the goal of having the district in place by July 1, 2012.

Discussion ensued regarding how the assessment would be collected, enforcement, collection of delinquent assessments, and administration of the TID.

Councilmember Wood expressed concern with the City staff time that would be required to collect the assessments when there are limited resources.

City Manager Pettus noted that the City would be reimbursed for the staff time spent in collecting, administering, and enforcing the district.

Discussion continued regarding the pros and cons of forming a TID and the possibility that once the district is in place it would limit the ability to raise the TOT rate in the future.

Assistant City Attorney Warner pointed that the TID enabling Act limits the activity that is allowed and that that part of the process would be to verify that enough petitions in support of the district have been received before the resolution of intention is adopted.

It was Council's consensus to move forward with the formation of the TID.

### **COUNCIL REPORTS 9:18:29 PM**

Councilmember Babb reported he attended the Villa Subcommittee and the Economic Development Committee meetings. Mr. Babb further reported he attended the Mayors and Councilmembers dinner meeting in Santa Rosa, the DBD meeting at the Senior Center and the Oversight Board meeting.

Councilmember Babb commented on how well the Police and Fire Departments worked together during a recent incident involving children.

Councilmember Jones reported she attended the business appreciation lunch and there was a good turnout.

Councilmember Wood reported on the REMIF Board meeting and noted the health insurance premiums will increase by less than 5%.

Mayor Plass reported he attended the business appreciation lunch, the Oversight Board meeting, the SWAG meeting on behalf of Councilmember Wood, the Mayors' and Councilmembers' dinner meeting and the Recreation Parks Grand Stands dedication at which he presented a proclamation declaring April 13, 2012 as Clarence Ruonavaara Day in the City of Healdsburg.

Mayor Plass stated the Urban Growth Boundary will expire in 2016 and expressed interest in discussing the possibility of placing a measure on the ballot to extend it.

It was Council's consensus to agendize the matter for the second meeting in May.

### **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

There were no public comments.

### **CONSENT CALENDAR**

On a motion by Councilmember Wood, seconded by Councilmember Babb, approved the Consent Calendar as follows:

#### **A. CHECK DISBURSEMENT REPORT**

By motion, approved the check disbursement report for checks issued by the City of Healdsburg during the month of March 2012. (Ayes 5, Noes 0, Absent – None)

#### **B. SURPLUS PROPERTY**

Adopted Resolution No. 31-2012 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEALDSBURG DECLARING CERTAIN EQUIPMENT TO BE SURPLUS PROPERTY AND AUTHORIZING DISPOSAL BY SEALED BID." (Ayes 5, Noes 0, Absent – None)

#### **C. PROTEST HEARING PROCESS**

Adopted Resolution No. 32-2012 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEALDSBURG ESTABLISHING PROCEDURES FOR THE CONDUCT OF PROTEST HEARINGS PURSUANT TO PROPOSITION 218 FOR NEW OR INCREASED PROPERTY RELATED FEES AND CHARGES." (Ayes 5, Noes 0, Absent – None)

**D. PLANNING COMMISSION ACTIONS**

Noted receipt of the Planning Commission actions taken at its April 10, 2012 meeting. (Ayes 5, Noes 0, Absent – None)

**E. SETTERLAND PROFESSIONAL SERVICES AGREEMENT**

Adopted Resolution No. 33-2012 entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEALDSBURG (1) APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF HEALDSBURG AND SETTERLAND AND ASSOCIATES, INC. IN THE AMOUNT OF \$50,000 TO PROVIDE ENGINEERING SERVICES, BUILDING PLAN CHECK SERVICES AND BUILDING INSPECTION SERVICES, (2) AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY COUNCIL AND (3) AUTHORIZING THE CITY MANAGER TO EXTEND THE AGREEMENT FOR TWO ADDITIONAL ONE YEAR TERMS.” (Ayes 5, Noes 0, Absent – None)

**F. NCPA LEGISLATIVE AND REGULATORY AFFAIRS PROGRAM AGREEMENT**

Adopted Resolution No. 34-2012 entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEALDSBURG APPROVING THE NORTHERN CALIFORNIA POWER AGENCY’S LEGISLATIVE AND REGULATORY AFFAIRS PROGRAM AGREEMENT AND DELEGATING AUTHORITY TO THE CITY MANAGER TO EXECUTE THE AGREEMENT ON THE CITY’S BEHALF.” (Ayes 5, Noes 0, Absent – None)

The motion to approve the Consent Calendar as submitted carried on a roll call vote. (Ayes 5, Noes 0, Absent – None)

**PUBLIC HEARINGS**

None.

**OLD BUSINESS**

None.

**FORMATION OF COMMITTEE – GROWTH MANAGEMENT ORDINANCE**

City Manager Pettus reported this item was agendized as requested by Council regarding the formation of a committee to make recommendations regarding amendments to the Growth Management Ordinance.

Councilmember Chambers suggested appointing to the Committee the Central Healdsburg Avenue Special Study Area Committee (CHASSAC) members and recruit two other members of the public.

Mayor Plass expressed interest in having two councilmembers on the committee.

Discussion ensued regarding: (1) the composition of the committee in addition to the CHASSAC members, i.e. two council representatives or a representative from the development community; (2) the appointment process; (3) the scope of review and whether it would include only the Central Healdsburg Avenue Special Study Area, all the special study areas or citywide; and (4) the option of having the committee determine the scope of review.

It was Council's consensus to: (1) create a committee to examine issues related to the Growth Management Ordinance; (2) appoint the CHASSAC members to the committee; (3) include Councilmember Wood as the second Council representative; (4) direct staff to advertise for two positions; and (5) appoint Councilmember Jones and Mayor Plass to the Council Subcommittee to interview the applicants.

In response to Assistant City Attorney Warner's comments, City Manager Pettus stated; the Committee's scope of review would be agendized for the same meeting when the committee appointments are made, to discuss whether to broaden the scope of work.

#### **ADA PLAN 9:36:49 PM**

Building Official Ward stated that before Council for its consideration is the Self Evaluation and Transition Plan (Plan) as required by the Americans with Disabilities Act. The Plan identifies the barriers to individuals with disabilities as well as the specific barrier removal actions. Priority order is assigned to each action with an estimated cost and timeframe for evaluation and correction. The City is not required to provide an accommodation that imposes an undue burden on the operation of City business.

Discussion ensued regarding the facilities included and the associated costs.

Assistant City Attorney Warner, in response to Councilmember Wood's inquiry, stated that adoption of the plan is required by law and it does not protect the City from lawsuits.

On a motion by Councilmember Chambers, seconded by Councilmember Babb, adopted Resolution No. 35-2012 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEALDSBURG APPROVING THE SELF EVALUATION AND TRANSITION PLAN PREPARED BY MOORE IACOFANO GOLTSMAN." The motion carried on a roll call vote. (Ayes 5, Noes 0, Absent – None)

### **LANDSCAPING MAINTENANCE AGREEMENT**

Parks Manager Thompson reported bids were opened on April 5, 2012 for landscape maintenance services for City parks, public buildings, and grounds, parking lots, medians, open space areas, lighting, and landscape districts, athletic fields and Healdsburg Unified School District (HUSD) fields and grounds. Four bids were received with Golden Gate Landscape being the lowest responsive bidder in the amount of \$189,160.

Discussion ensued regarding the use of the contingency amount for maintenance contracts and the reimbursement arrangement with HUSD.

On a motion by Councilmember Chambers, seconded by Councilmember Wood, adopted Resolution No. 36-2012 entitled, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEALDSBURG APPROVING THE PROJECT BUDGET IN THE AMOUNT OF \$208,072, AWARDED THE CONTRACT TO GOLDEN GATE LANDSCAPE MANAGEMENT, INC. FOR LANDSCAPE MAINTENANCE SERVICES, AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID CONTRACT." The motion carried on a roll call vote. (Ayes 5, Noes 0, Absent – None)

### **NORTH AND CENTER STREETS UTILITY REPLACEMENT PROJECT**

Public Works Director Kim reported bids for the construction of the North Street and Center Street Utility Replacement Project were opened on April 5, 2012. Three bids were received and Team Ghilotti, Inc. was the apparent lowest bidder in the amount of \$997,830.

Discussion ensued regarding Phase II of the streetscape project and sources of funding for the project.

On a motion by Councilmember Babb, seconded by Councilmember Jones, adopted Resolution No. 37-2012 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEALDSBURG APPROVING A BUDGET AMENDMENT AND APPROPRIATION, ACCEPTING THE BID OF TEAM GHILOTTI, INC. AS THE LOWEST RESPONSIVE BID, AWARDED THE CONTRACT FOR CONSTRUCTION FOR THE NORTH STREET AND CENTER STREET UTILITY REPLACEMENT PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE PROJECT CONTRACT ON BEHALF OF THE CITY OF HEALDSBURG." The motion carried on a roll call vote. (Ayes 5, Noes 0, Absent – None)

### **ADA ACCESSIBILITY AND SIDEWALK IMPROVEMENTS 9:58:00**

Public Works Director Kim reported bids for the 2012 ADA Accessibility and Sidewalk Improvement Project were opened on April 5, 2012. Five bids were received with Coastside Concrete being the lowest responsive bidder with a base bid of \$53,370 and add alternates of \$10,500 for a total bid of \$185,433. The project will focus on safe routes to schools.

On a motion by Councilmember Wood, seconded by Councilmember Jones, adopted Resolution No. 38-2012 entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEALDSBURG ACCEPTING THE BID OF COASTSIDE CONCRETE AS THE LOWEST RESPONSIVE BID AND AWARDING THE CONTRACT FOR CONSTRUCTION OF THE ADA ACCESSIBILITY AND SIDEWALK IMPROVEMENTS (PROJECT NO. 2012-01)." The motion carried on a roll call vote. (Ayes 5, Noes 0, Absent – None)

**CITY MANAGER REPORTS**

No reports.

**CLOSED SESSION**

None.

**ADJOURNMENT**

There being no other City Council business to discuss, the meeting was adjourned at [10:00:38 PM](#)

APPROVED:

ATTEST:

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Gary W, Plass, Mayor

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Maria Curiel, City Clerk