



CITY OF HEALDSBURG SENIOR CITIZENS ADVISORY COMMISSION REGULAR MEETING – AGENDA

Virtual Meeting – See Information Below

Meeting Date: May 26, 2021

Time: 4:00 P.M.

Phone: 707-431-3301

Date Posted: May 22, 2021

CORONAVIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California and the Sonoma County Health Official Orders No. C19- 03 and C19-05 the City of Healdsburg Senior Citizens Advisory Commission meeting will not be physically open to the public and all Commission Members will be teleconferencing into the meeting via Zoom Webinar.

To Watch the Meeting:

To maximize public safety while maintaining transparency and public access, the Healdsburg Senior Citizens Advisory Commission will be using Zoom Webinar service to allow remote participation. Members of the public who only wish to watch the meeting live or recorded can do so by using the link <http://healdsburgca.iqm2.com/Citizens/default.aspx> or watching it live on the City's Facebook Page www.facebook.com/cityofhealdsburg.

To Participate in the Meeting and Submit Public Comment as Part of the Zoom Webinar:

To join by computer, tablet, or mobile device:

1. Go to <https://zoom.us/join> and type in the Webinar ID: 824 9858 1206 or follow this link: <https://us02web.zoom.us/j/82498581206> (Pre-registration for the meeting is not required.)
2. Fill in your full name, verify you are not a robot (if required), and click "Join".
3. If the meeting host has started the Webinar, you should join automatically. If the meeting host has not started the Webinar, remain in the Webinar and it will start shortly.

To join by phone:

1. Dial 669-900-9128 or 253-215-8782 or 346-248-7799.
2. Enter the meeting ID: 824 9858 1206 and press # #.
3. If the meeting host has started the meeting, you should join automatically. If the meeting host has not started the meeting, remain in the meeting and it will start shortly.

To Submit Public Comment

By computer, tablet, or mobile device:

1. In the bottom center of the screen is a hand icon, click on "Raise Hand". The hand icon will place you in line to speak.
2. When it is your turn to comment, the meeting moderator will call upon you to comment. State your first name, last name, address, and comment.
3. When you are done commenting, please remember to lower hand.

SB 343 - DOCUMENTS RELATED TO OPEN SESSION AGENDAS: Any writings or documents provided to a majority of the City Parks and Recreation Commission regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Parks and Recreation Office located at 1557 Healdsburg Avenue during normal business hours. If supplemental materials are made available to the members of the Commission at the meeting, a copy will be available for public review at the Parks and Recreation Office located at 1557 Healdsburg Avenue, Healdsburg, CA 95448. These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.

By phone:

1. Press *9 to raise your hand.
2. When it is your turn to comment, the meeting moderator will call the last four digits of your phone number. Press *6 to speak at that time. State your first name, last name, address, and comment. You will have three minutes to make your comment.
3. At the conclusion of your comments or when three minutes has passed, the meeting host will remove your ability to talk.

If you have any questions, please email communityservices@cityofhealdsburg.org.

Americans with Disabilities Act Accommodations

American with Disabilities Act Accommodations

Any member of the public who needs accommodations should email Community Services at communityservices@cityofhealdsburg.org or call 707-431-3301. Staff will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the city procedure for resolving reasonable accommodation requests. All reasonable accommodations offered will be listed on the city website at <https://www.ci.healdsburg.ca.us/406/ada---public-accessibility>.

Agenda

1. CALL TO ORDER

- a) Roll Call
- b) Pledge of Allegiance
- c) Changes (Deletions) from Agenda
- d) Approval of Minutes (March 2021)

2. ANNOUNCEMENTS AND PRESENTATIONS

- a) Street and Sidewalk Maintenance, Repair, and Upkeep
Larry Zimmer, City of Healdsburg Director & City Engineer Department of Transportation and Public Works

3. CITY COUNCIL LIAISON REPORT

City Council Liaison Skylaer Palacios

4. PUBLIC COMMENT ON NON AGENDA ITEMS

This time is set aside to receive comments from the public regarding matters of general interest not on the agenda, but related to Commission business. Pursuant to the Brown Act, however, the Commission cannot consider any issues or act on any requests during this comment period.

5. OLD BUSINESS

6. NEW BUSINESS

- a. Elect New Vice-Chair for Remainder of 2021

7. COMMITTEE UPDATES

Receive a status update from the ad-hoc subcommittees

8. INFORMATION AND REPORT OF COMMUNITY SERVICES ACTIVITIES *(Staff, Information Only)*

9. COMMISSION REPORTS ON MATTERS OF INTEREST OCCURRING SINCE PREVIOUS
REGULAR MEETING

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

Commission Members

Cindi Brown (Term Expires 12/31/23)

Jane Farkas (Term Expires 12/31/21)

Mary Fitzgerald (Term Expires 12/31/22)

Dave Hoppes (Term Expires 12/31/22)

Terry Kemp, Chair (Term Expires 12/31/23)

Bob Santucci (Term Expires 12/31/23)

Leila Sigler (Term Expires 12/31/21)

**CITY OF HEALDSBURG
SENIOR CITIZENS ADVISORY COMMISSION
REGULAR MEETING MINUTES
VIA TELECONFERENCE**

**March 24, 2021
City Hall Council Chambers
401 Grove Street, Healdsburg, CA 95448**

The Senior Citizen Advisory Commission regular meeting was called to order 4:03 P.M.

1. CALL TO ORDER

1.a. Roll Call

Present Commissioners: Brown, Farkas, Fitzgerald, Kemp, Santucci, and Sigler

Absent Commissioners: Hoppes

Staff Present: Active Adult and Senior Services Supervisor Grant, Community Services Director Themig, Office Assistant Salas, and Recreation Manager Jahns

1.b. Pledge of Allegiance

1.c. Changes (Deletions) from Agenda

None

1.d. Approval of Minutes

Commissioner Farkas, seconded by Commissioner Fitzgerald made a motion to approve the February 21, 2021 regular meeting minutes as presented. Motion made on a voice vote. (Ayes – 6, Noes – 0, Absent – Hoppes)

2. ANNOUNCEMENTS AND PRESENTATIONS

2.a. Welcome City Manager Jeff Kay

City Manager Jeff Kay introduced himself to the group; he worked in Economic Development and later became the City Manager for the City of San Leandro. He feels fortunate to be working in Healdsburg and is excited about his new role. He thanked the group for their service and welcomes communication.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

This time is set aside to receive comments from the public on matters of general interest not on the agenda, but related to Commission business. Pursuant to the Brown Act, however, the Commission cannot consider any issues or act on any requests during this comment period

None

4. OLD BUSINESS

4.a Community Services Budget Update

Receive Q2 update on Community Services' FY20-21 budget

Finance Director Ippoliti will be departing from the City in April. Director Themig thanked her for her work and shared some of her accomplishments which included IT upgrades, implementation of a new financial system, and spoke about several of her roles with the City.

Ippoliti spoke about the stay-at-home order, which was a result of the pandemic. The City implemented several financial measures to cut expenditures which included eliminating vacant positions, expenditures cuts and use of reserves to maintain services. City Council adopted a biennial budget in June 2020. She briefly spoke about the General Fund (GF) and presented details on the Community Services (CS) Department budget.

The CS Fund had received 41% of the estimated revenue which was 22% less than last fiscal year. Fifty percent of the budgeted expenditure was depleted, which was 26% of the last fiscal year. The CS fund had a negative cash balance of \$556,091 in April. The loss in revenue between this year and last is \$976,543.

Ippoliti reviewed a list of amendments that were proposed to City Council and adopted to support the CS Department.

- \$55,391 from the Economic Development Fund to support the Open Streets and Villa lease, the remaining balance of \$210,00 will be transferred into the CS Fund.
- Staff proposed increasing the Measure V Loan amount to the CS fund from \$375,000 to \$625,000, with a reduction to the GF by \$375,000.
- The Foss Creek Pathway Project is funded by Measure V, staff proposed the use of \$320,00 in bond proceeds which frees up an equal amount for additional subsidy to the CS Fund. Enough bond proceeds remain for the Badger Park project.

City Manager Kay mentioned that even though some projects may be delayed due to funding, they will be completed. Staff is using their creativity when it comes to best use of the funds.

Commissioner Farkas asked if TOT allocation would be changing in the near future, Ippoliti replied that it would require a public vote, City Council cannot change the allocations.

Councilwoman Palacios joined the meeting at 4:31 P.M.

5. CITY COUNCIL LIAISON REPORT

City Council Liaison Skyler Palacios

Councilwoman Palacios stated that City Council met for a goal setting session. Healdsburg Tourism Improvement District (HTID) collected nearly \$400,000 in 2020. The Growth Maintenance Ordinance will stay the same and Council is looking to update the housing element.

Fitzgerald reported the age-friendly ad-hoc committee met, and she requested that City Council support and recognize any age-friendly projects.

Santucci followed up on Fitzgerald's previous request regarding the ongoing streets conditions as these construction areas are dangerous for the seniors. Themig spoke to the Public Works Director Zimmer regarding the matter, and he revealed that the measures are only temporary.

Farkas thanked Palacios for being the moderator for the youth Arts and Culture Plan session.

6. NEW BUSINESS

6.a Fundraising Benefit Event

Discuss the concept of planning a fundraising event

Santucci has been contemplating plans for a fundraising event that would benefit the senior community and would incorporate the Latinx community. He spoke to local organizations regarding the events. He wants to be prepared for when the health orders change and allow major events to happen.

7. COMMITTEE UPDATES

The Emergency Preparedness ad-hoc committee met with various departments to learn about their roles during an emergency. They discussed emergency preparedness and communication with the senior community. The Nutrition subcommittee is collecting information on nutrition resources and discussing the return of the Bistro Program. City Council will be setting their goals and the Age-Friendly ad-hoc wants to make sure that these align with the City's Age-Friendly designation. The Endowment Fund subcommittee made a recommendation to City Council to approve funding for the Senior Center upgrades. The intergenerational ad-hoc will be meeting in April to initiate plans.

Sigler was not surprised that emergency preparedness meetings are happening, areas for improvement are communication and City's support. Santucci added that the Fitch Mountain Association has a long list of resources available to their members.

8. INFORMATION AND REPORT OF COMMUNITY SERVICES ACTIVITIES **(Staff, Information Only)**

Grant reported that community members are relieved to have received the COVID-19 vaccinations. Outdoor programs continue to be offered they include exercise classes as well as online education through SRJC, Coffee Chats, Bingo and Loteria.

As part of National Volunteer Month, the Senior Center will be nominating a volunteer for their community service. Other events in April are:

- 3/19 – Passover with the Jewish Community Center (Virtual)
- 4/1 – A Corny Drive Thru Event

9. COMMISSION REPORTS ON MATTERS OF INTEREST OCURRING SINCE PREVIOUS REGULAR MEETING (Commission, Information Only)

None

10. FUTURE AGENDA ITEMS

None

11. ADJOURNMENT

There being no further business to discuss, the regular meeting adjourned at 5:07 P.M.

APPROVED:

ATTEST:

Bob Santucci
Chairperson

Mark Themig,
Community Services Director