



## CITY OF HEALDSBURG SENIOR CITIZENS ADVISORY COMMISSION REGULAR MEETING – AGENDA

Virtual Meeting – See Information Below

Meeting Date: July 28, 2021

Time: 4:00 P.M.

Phone: 707-431-3301

Date Posted: July 24, 2021

### **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California and the Sonoma County Health Official Orders No. C19- 03 and C19-05 the City of Healdsburg Senior Citizens Advisory Commission meeting will not be physically open to the public and all Commission Members will be teleconferencing into the meeting via Zoom Webinar.

#### **To Watch the Meeting:**

To maximize public safety while maintaining transparency and public access, the Healdsburg Senior Citizens Advisory Commission will be using Zoom Webinar service to allow remote participation. Members of the public who only wish to watch the meeting live or recorded can do so by using the link <http://healdsburgca.igq2.com/Citizens/default.aspx> or watching it live on the City's Facebook Page [www.facebook.com/cityofhealdsburg](http://www.facebook.com/cityofhealdsburg).

#### **To Participate in the Meeting and Submit Public Comment as Part of the Zoom Webinar:**

To join by computer, tablet, or mobile device:

1. Go to <https://zoom.us/join> and type in the Webinar ID: 892 2361 8058 or follow this link: <https://cityofhealdsburg-org.zoom.us/j/89223618058> (Pre-registration for the meeting is not required.)
2. Fill in your full name, verify you are not a robot (if required), and click “Join”.
3. If the meeting host has started the Webinar, you should join automatically. If the meeting host has not started the Webinar, remain in the Webinar and it will start shortly.

To join by phone:

1. Dial 669-900-9128 or 253-215-8782 or 346-248-7799.
2. Enter the meeting ID: 892 2361 8058 and press # #.
3. If the meeting host has started the meeting, you should join automatically. If the meeting host has not started the meeting, remain in the meeting and it will start shortly.

#### **To Submit Public Comment**

By computer, tablet, or mobile device:

1. In the bottom center of the screen is a hand icon, click on “Raise Hand”. The hand icon will place you in line to speak.
2. When it is your turn to comment, the meeting moderator will call upon you to comment. State your first name, last name, address, and comment.
3. When you are done commenting, please remember to lower hand.

*SB 343 - DOCUMENTS RELATED TO OPEN SESSION AGENDAS: Any writings or documents provided to a majority of the City Parks and Recreation Commission regarding any item on this agenda after the posting of this agenda and not otherwise exempt from disclosure, will be made available for public review in the Parks and Recreation Office located at 1557 Healdsburg Avenue during normal business hours. If supplemental materials are made available to the members of the Commission at the meeting, a copy will be available for public review at the Parks and Recreation Office located at 1557 Healdsburg Avenue, Healdsburg, CA 95448. These writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by the Americans with Disabilities Act.*

By phone:

1. Press \*9 to raise your hand.
2. When it is your turn to comment, the meeting moderator will call the last four digits of your phone number. Press \*6 to speak at that time. State your first name, last name, address, and comment. You will have three minutes to make your comment.
3. At the conclusion of your comments or when three minutes has passed, the meeting host will remove your ability to talk.

If you have any questions, please email [communityservices@cityofhealdsburg.org](mailto:communityservices@cityofhealdsburg.org).

**Americans with Disabilities Act Accommodations**

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Any member of the public who needs accommodations should email Community Services at [communityservices@cityofhealdsburg.org](mailto:communityservices@cityofhealdsburg.org) or call 707-431-3301. Staff will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the city procedure for resolving reasonable accommodation requests. All reasonable accommodations offered will be listed on the city website at <https://www.ci.healdsburg.ca.us/406/ada---public-accessibility>.

**Agenda**

1. CALL TO ORDER

- a) Roll Call
- b) Pledge of Allegiance
- c) Changes (Deletions) from Agenda
- d) Approval of Minutes (May 2021)

2. CITY COUNCIL LIAISON REPORT

*City Council Liaison Skylaer Palacios*

3. ANNOUNCEMENTS AND PRESENTATIONS

Drought Update

*Felicia Smith, City of Healdsburg Utility Conservation Analyst*

4. PUBLIC COMMENT ON NON AGENDA ITEMS

*This time is set aside to receive comments from the public regarding matters of general interest not on the agenda, but related to Commission business. Pursuant to the Brown Act, however, the Commission cannot consider any issues or act on any requests during this comment period.*

5. OLD BUSINESS

- a) Ad-Hoc Committee Update

*Receive a status update from the ad-hoc subcommittees on work completed since the previous commission meeting*

6. NEW BUSINESS
7. INFORMATION AND REPORT OF COMMUNITY SERVICES ACTIVITIES (*Staff, Information Only*)
8. COMMISSION REPORTS ON MATTERS OF INTEREST OCCURRING SINCE PREVIOUS REGULAR MEETING
9. FUTURE AGENDA ITEMS
10. ADJOURNMENT

Commission Members

Cindi Brown (Term Expires 12/31/23)  
Jane Farkas (Term Expires 12/31/21)  
Mary Fitzgerald (Term Expires 12/31/22)  
Dave Hoppes (Term Expires 12/31/22)  
Terry Kemp, Chair (Term Expires 12/31/23)  
Bob Santucci (Term Expires 12/31/23)  
Leila Sigler (Term Expires 12/31/21)

**CITY OF HEALDSBURG  
SENIOR CITIZENS ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
VIA TELECONFERENCE**

**May 26, 2021  
City Hall Council Chambers  
401 Grove Street, Healdsburg, CA 95448**

The Senior Citizen Advisory Commission regular meeting was called to order at 4:03 P.M.

**1. CALL TO ORDER**

**1.a. Roll Call**

Present Commissioners: Brown, Farkas, Fitzgerald, Hoppes, Kemp, Santucci, and Sigler

Absent Commissioners: None

Staff Present: Active Adult and Senior Services Supervisor Grant, Community Services Director Themig, and Recreation Manager Jahns

**1.b. Pledge of Allegiance**

**1.c. Changes (Deletions) from Agenda**

None

**1.d. Approval of Minutes**

Commissioner Hoppes, seconded by Commissioner Santucci made a motion to approve the March 24 regular meeting minutes as presented. Motion made on a voice vote. (Ayes – 7, Noes – 0)

**2. ANNOUNCEMENTS AND PRESENTATIONS**

**2.a. Street and Sidewalk Maintenance, Repair and Upkeep**

*Larry Zimmer, City of Healdsburg Director & City Engineer Department of Transportation and Public Works*

Public Works Director Zimmer was invited to present due to questions that have come up by Commissioners related to Public Works. He spoke about the concrete sidewalks which require little to no maintenance, most damage it is due to raised tree roots. Most concerns are reported by residents and City employees, and the city currently does not have a routine sidewalk inspection. The City contracted with a company that does horizontal concrete slab cuts to even out the sidewalks. Commissioner Fitzgerald asked if the homeowners could be made responsible for

sidewalk maintenance which is common in other cities. Zimmer replied that it also applies to Healdsburg, however it lacks enforcement. Staff will be looking into funding to help with the maintenance issue.

During utility construction the process for replacement or repair is very similar. Usually, they start with removal and replacement of pavement, and they will put down steel plates or fill the trench with backfill this is due to a multi-step process. Projects like this are paid for by utility and at times the funding becomes a gray area for financing.

Santucci asked about countersinking the plates to provide a safer environment, Zimmer replied this is not normal practice which is timely and not cost effective. Fitzgerald inquired about the status of Johnson Street and the responsible party for restoring the sidewalks and streets to their normal state. Zimmer answered that the developer is held responsible and that there are certain standards that must be met. Director Zimmer spoke about several projects that are underway or that will be worked on soon.

Commissioner Farkas asked if the Memorial Beach crosswalk could be part of a creative crosswalk. The City currently follows the California standards for crosswalks which covers any liability, Zimmer does not oppose the idea. However, the project for the crosswalk will begin construction soon. Themig expressed this could be integrated into the Arts and Culture Plan. Fitzgerald inquired about the crosswalk at Mill Street, Zimmer replied that currently there is no funding for this section and that he would visit the area. Kemp thanked him for his presentation.

### **3. CITY COUNCIL LIAISON REPORT**

*City Council Liaison Skyler Palacios*

Liaison Palacios departed the meeting early, due to a prior commitment. Themig reported that the City adopted a new flag policy, the Progress Pride flag will be displayed at City facilities during the month of July.

### **4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

*This time is set aside to receive comments from the public on matters of general interest not on the agenda, but related to Commission business. Pursuant to the Brown Act, however, the Commission cannot consider any issues or act on any requests during this comment period*

None

### **5. OLD BUSINESS**

None

### **6. NEW BUSINESS**

#### **6.a Elect a New Vice-Chair for Remainder of 2021**

Themig shared that due to a change in leadership, Commissioner Kemp is now the Chair and a Vice Chair needs to be selected for the remainder of 2021. He reviewed the roles of the Vice Chair. Commissioner Hoppes offered to serve.

Commissioner Fitzgerald, seconded by Commissioner Sigler made a motion to select Commissioner Hoppes as the new Vice Chair for the Senior Citizens Advisory Commission (SCAC) remainder of 2021. Motion made on a voice vote. (Ayes – 7, Noes – 0)

## **7. COMMITTEE UPDATES**

Supervisor Grant conveyed the ad-hoc committees have continued to meet and she provided updates of the work they have completed up to date. The Emergency Preparedness committee met with City Public Safety and Communication Staff in March. They will be working on a community outreach plan and return to SCAC in June with an implementation plan. Santucci shared that the County released a disaster guide and there are new disaster zone designation areas that are well defined.

A bilingual Age-Friendly survey was launched citywide in May, a preliminary draft plan will be completed in June and will include survey results. A draft plan is planned to be brought back to the Commission in August with completion of the plan in October.

The Nutrition ad-hoc met in April to discuss food sources, and will continue to meet to discuss community needs, funding, and dining options.

The Endowment Fund group identified the improvements for the Senior Center in March, and City Council requested the release of those funds for the project. The project will take place during the summer months.

Staff continues to work on intergenerational opportunities for its members. Students in the Distant Learning Program have been able to assist staff with the drive-thru events by creating banners and notes for the Senior Center members. High school students from the Interact Club have participated in Porch Visits for members as well. Farkas had the opportunity to work several of the events and she encouraged more of those type of events.

## **8. INFORMATION AND REPORT OF COMMUNITY SERVICES ACTIVITIES** **(Staff, Information Only)**

Outdoor programming continues, attendees appreciate being outdoors and being able to participate in the various offerings. Programs include exercise classes, Coffee Chats, Bingo and Loteria, and Current Events Group. Staff hopes to have online education with SRJC in the fall.

The Friends of the Senior Center will be hosting the Donuts and Dads event at the Villa Chanticleer. The event takes places on June 15<sup>th</sup> from 8:30-10am. Reservations are required. Other events include the Annual Hotdog Potluck in July, Ice Cream Social in August, and possible bus trips coming soon.

The Parks Design Team will be hosting a week of community engagement opportunities next week. It will include in-person site visits at Badger and Barbieri Park.

A Fitch Mountain evacuation drill will be happening on June 5<sup>th</sup>. Staff is encouraging residents to participate in the drill and be well prepared.

**9. COMMISSION REPORTS ON MATTERS OF INTEREST OCURRING SINCE PREVIOUS REGULAR MEETING (Commission, Information Only)**

None

**10. FUTURE AGENDA ITEMS**

- Ad Hoc Committee Updates

**11. ADJOURNMENT**

Commissioner Fitzgerald, seconded by Commissioner Farkas made a motion to adjourn the regular meeting at 5:38 P.M. Motion made on a voice vote. (Ayes – 7, Noes – 0)

APPROVED:

ATTEST:

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Terry Kemp  
Chairperson

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Mark Themig,  
Community Services Director