

# CITY MANAGER UPDATE

March 29, 2019



## City Manager's Office

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**City Council Goals and Strategic Plan** – The City is initiating the development of the 2019-2020 City Council Goals and the 2020-2025 Strategic Plan this spring, which will serve as frameworks for the City's priorities, budgets and the allocation of resources. The City's current Strategic Plan "Pathway to Sustainability: 2014 – 2019" was developed in the Fall of 2013 and has guided City's operations and City Council Goals since its inception. The Strategic Plan was undertaken by City leaders to help define the City and to determine what the City will be in the future, and how we will get there. In Healdsburg, strategic planning represents a collaborative effort that includes the City Council, City Staff, community stakeholders and the general public. The community will have many opportunities to assist the City in shaping future goals and Strategic Plan Initiatives as we embark upon these current updates.

## Planning & Building

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**Accessory Dwelling Units** – On April 9<sup>th</sup>, the Planning Commission will be holding a public hearing to discuss updates to the City's existing ADU Ordinance including proposed changes to the maximum size, lot coverage, parking and reorganization making it user friendly. The staff report and proposed changes will be available Friday April 5<sup>th</sup>. City staff also attended the North Bay ADU Project kick-off meeting on March 20<sup>th</sup>. This meeting started a countywide ADU coordination effort in Napa and Sonoma Counties with a goal of producing ADU resources including a website, calculator and workbook for residents, similar to San Mateo County (<https://secondunitcentersmc.org/>).

**Inclusionary Housing Ordinance (IHO) Updates** – On April 9<sup>th</sup> at 4pm the Planning Commission will have a Workshop to discuss proposed amendments to the IHO based on policy discussions by the CHC and City Council. It is anticipated that a draft ordinance would go to the Planning Commission for action on May 14<sup>th</sup>.

## Public Safety

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**Fire and EMS First Responder Naloxone Program** – Healdsburg Fire Department, in coordination with Coastal Valley EMS, has been approved to carry and administer Narcan as part of the Naloxone program. Six out of every ten drug overdose deaths involve an opioid, and the number of opioid deaths has quadrupled since 1999. Every day 91 Americans die from an opioid overdose, including heroin and prescription narcotics. The Naloxone will be paid for by a grant available to all public safety agencies.

**Department Training** – Fire Inspector Ruben Mandujano and Reserve Firefighter Lance Macdonald recently attended the California Fire Prevention Institute Training Symposium in Buellton, California. At the symposium they participated in many specialized fire prevention training classes including compressed gases, fire protection systems, fire alarm systems and energy storage systems.

Captain John Sullivan and Engineer Brian Crabb attended a Driver/Operator class for Wildland operations focusing on off-road driving safety. This training allowed our firefighters to continue to train in-house to National Fire Protection Agency 1002 standards. This training is directly related to the arrival of our new 4-wheel drive Mini-Attack Pumper.

Staff would like to acknowledge Replay Destinations for allowing Healdsburg Fire Department to train at the Mill District site during our Tuesday night drill. The firefighters all trained on what we call Master Streams, the ability to deliver high volumes of water. This was a training focused on our Fire Engineers, the people responsible for driving and pumping the fire apparatus. We appreciate the ability to use the Mill District site as trainings like this require a lot of space for apparatus and personnel.

**Recognition of Fire Marshal Collister** – Fire Marshal Linda Collister was recognized at this month's Fire Prevention Officers (FPO) meeting at Rancho Adobe Fire for her two years of distinguished service as the President of the Fire Prevention Officer's Association, a sub-group of the Sonoma County Fire Chief's Association. At the meeting the Officer's thanked her for her second term as chapter President from 2016-2018 and she was presented with a plaque and many kind words for all her hard work!

## Public Works

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**2018-19 Measure V Pavement Rehabilitation Project** – The Public Works Department will be publicly advertising beginning on March 31, 2019 for bids for the Healdsburg 2018-19 Measure V Pavement Rehabilitation Project. The project will primarily consist of localized pavement repairs followed by seal coating of the entire surface on approximately 25 street segments throughout the City. The project is largely funded by Measure V funds along with funds resulting from Senate Bill 1. Construction is anticipated to begin in early July and it is anticipated to be completed prior to October.

**Wayfinding and Bicycle Parking Study** – The Public Works Department is in the initial stages of hiring a consultant to provide recommendations for wayfinding and route-finding signage for the cycling community. The consulting firm is one of a handful of bay area experts in bicycle and pedestrian facility design. They will not only provide recommendations for the type and locations of signs, but also options for style of signs which could be used just for bike routes, or citywide pedestrian movement. Additionally, the consultant will make recommendations for location and type of bike parking facilities citywide. The design work is expected to begin in April. Implementation of the recommendations will depend on Council approval of the plan, and available funding.

## Utilities

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**2018 Water Conservation Program Participation** – Despite being a wet year, the City continues to promote water conservation as a way a life. In 2018, the City provided rebates to replace 28,400 sq. ft of turf to low water and drought tolerant landscaping. These efforts are estimated to save 360,000 gallons of water per year. The Utility Department provided rebates to residents that replaced 41 toilets with low flow and installed an additional 34 through a direct install program. Seven residents took advantage of Energy Star water efficient appliance rebate for clothes washers and dishwashers. Additionally, the department provided over 150 faucet aerators, and more than 75 water efficient showerheads at community events at no cost.

**Shade Tree Program** – The Earth Day Shade Tree giveaway received a lot of interest and sold out in 9 days. If residents and businesses weren't able to reserve a tree in time, please visit [www.arborday.org/Healdsburg](http://www.arborday.org/Healdsburg) to be put on the waiting list. After they are planted, the 150 trees are estimated to sequester 150 metric tons of carbon dioxide throughout their mature life.

**Water Reclamation Facility Update** – Utilities staff has been working diligently to address issues caused by the February flooding. Operational updates at the Water Reclamation Facility and the Magnolia Lift Station are as follows:

- One of two flood damaged membrane tanks have had an entire changeout of membrane modules. This took 6 staff members approximately 20 hours to complete during this past week. This changeout brings plant capacity, with 4 operating membrane tanks, up to 88% from the previous 63%. This will allow the plant to treat the majority of sewage flow from town without having to bypass to the wet weather flow holding ponds.
- Three of four electric pumps are operating at Magnolia Lift Station. The motor in the flood damaged pump was cleaned, controls verified, and it is back in the operating sequence.
- A temporary automatic transfer switch, replacing the flood damaged switch, has been installed at the lift station for emergency generator use during power outages. This work brings the Magnolia Lift Station operating capacity and reliability up to 100% and greatly reduces the need for the on-site diesel-powered emergency pump used extensively during the flood event.



## Community Services

**Fitch Mountain Storm Repairs Underway** – The City has been working with an excavating contractor to provide interim repairs to Fitch Mountain Park and Open Space Preserve. The contractor will create interim access by dispersing material along the fire road and creating a passable trail/road. The work began this week and will hopefully be completed by next week. At that point, staff will decide if the interim repairs are safe enough for the park to be open to the public. Once the weather clears and the fire road is dry enough, staff will assess the long-term repairs and maintenance of the slides and the fire road.



**Rains Impacting Park and Ball Field Mowing** – Staff and the City's landscape contractor Golden Gate have been working the past two weeks to mow the athletic fields around the rain events, but with the amount of rainfall this week, it has become difficult as the fields are saturated. Mowing the fields under these conditions will create ruts and unsafe playing surface for the public. The weekend forecast is predicted to be dry and sunny so staff and the contractor will reconvene and try to mow on Monday.

**Carnaval & Health Fair** – Join Corazón Healdsburg and the Community Services Department for a day of family fun and health resources on Sunday, April 7th from 3:00-7:30 p.m. at the Healdsburg Community Center. Enjoy cultural dances, carnival and children's activities, entertainment, and food. Live music will be provided by the Tornado Show Band starting at 5:30 p.m. Prizes will be given to children and adults for the best traditional Tiliche costume. For more information please visit <https://www.facebook.com/events/2146869665407174/>

**SNAP Concludes for the Year** – March 23 marked the end of the 2018-19 Special Needs Activity Program (SNAP). SNAP took place on Saturday mornings from 10am-12pm and provided an opportunity for families with children who have special needs to come together to socialize, take part in recreational activities, and view interactive presentations. The program themes included dance, yoga, art, and gymnastics all which included special presenters like "The Bubble Lady" and "Wild About Monkeys!" This program was free for participants and made possible through a partnership between the Community Services Department and Rotary Clubs of Healdsburg, Cloverdale, and Windsor. The SNAP program will continue in the fall of 2019.